

Planned Maintenance Notice

NOTICE
Two-column split

PRIORITY Medium	EFFECTIVE 2026-06-01	RESPONSE DUE 2026-06-15
--	---	--

Notice	NTC-FAC-2026-1108
Notice date	2026-05-25
Recipient	Northgate Manufacturing Campus Operations
Issuer	Facilities Compliance Office
Subject	Planned safety-system maintenance window
Status	Issued for acknowledgement
Site reference	NMC-HRE-FAC-01
Program	Facility safety and compliance assurance
Integration reference	EHS-NTC-FAC-2026-1108
Retention class	FACILITY-SAFETY-7Y

ENTERPRISE COMPLIANCE PACKET

PROGRAM Facility safety and compliance assurance	SCOPE Internal EHS, facility audit, maintenance readiness, and incident evidence review
RISK Medium	SOURCE SYSTEM EHS/Facilities workflow
INTEGRATION REF EHS-NTC-FAC-2026-1108	RETENTION FACILITY-SAFETY-7Y
EVIDENCE REF NTC-EVD-1108	AUTHORITY Buyer EHS, legal, and statutory owners remain the compliance authority

NOTICE SECTIONS

Heading	Detail	Action
Maintenance window	Safety-system inspection and preventive maintenance will run during the approved low-traffic window.	Route the notice to operations, security, and maintenance owners.
Operational impact	Loading bay access may be paused while emergency lighting and alarm checks are verified.	Confirm temporary access routing before the effective date.
Evidence requirement	Completion notes and evidence references must be reconciled against the EHS workflow.	Attach closure reference to the buyer source system.

ISSUED BY 	RECEIVED BY 	ACTION OWNER
--------------------	----------------------	-----------------------

NOTICE BOUNDARY
Issue notices with clear owners, response dates, and action text. Teleza renders the record; notification delivery, compliance decisioning, legal effect, and statutory authority remain buyer responsibilities.